



HOW AYA USES AND SHARES CERTAIN PERSONAL DATA YOU PROVIDE

In order to process your application, introduce you to potential host families and arrange your placement, AYA needs to collect certain information from you and share it with potential host families, your US school and our Local Coordinators. Please read this document carefully. For more details of how we collect and use your personal data, please see our privacy policy: <https://www.academicyear.org/privacy-policy.asp>

Allergies and dietary information

AYA and AYA's Local Coordinators need to share with vetted potential host families the information you provide about your allergies and special dietary requirements (if any). This is so that they are aware of your allergies and dietary needs and can decide whether they can accommodate your needs.

Health information

AYA asks you for information about your physical and mental health, any learning difficulties you may have, and any prescription medication you need. This is so we can assess your suitability for the program, any special accommodation, or adjustments you may need from your host family or school, and whether you can easily obtain your medication while in the US. If you are accepted onto the program, this information will also help AYA support you during the program.

If a vetted host family wishes to select you for the program, AYA will share with them such of your health information as is necessary for them to understand any health issues you may have, and any additional responsibilities they would have while you are living with them.

AYA will share with your actual host family information about your prescription medication and allergies to medicine (if any). This is so they can help make sure you have the medicine you need.

Religious information

AYA and AYA's Local Coordinators will share with vetted host families the details you provide about your religion (if any) and how often you attend religious services. This will help AYA match you with a family which is suited to you, and help host families decide whether they are able to take you to your chosen place of worship and/or accommodate your prayer times, etc.

Information AYA will share with your US school

AYA will share the following with your US school: part of your application form, a transcript of your interview and your immunization record. The application form will include any information about your allergies [and prescription medication], but usually we remove the personal history section and your photos, except your headshot which we might include. This information is to help your new school learn basic information about you before you arrive; know about your allergies and medication so they can help look after you while you're in school; and check your immunization to protect other students.

Your Photos

AYA and AYA's Local Coordinators will share with vetted host families the photos that you send us. This is to encourage the potential host family to ask for more information about you.

You confirm that any friends in your photos have agreed to you sending the photos to AYA to share with host families.

This section should be completed by your parents.

I am the applicant's parent and I appear in the family photos which my child has sent to AYA. On behalf of myself and my other children who appear in the photos, I agree to AYA sharing these photos with vetted host families, for the purpose outlined above.



In the section below, we ask for your consent to use your introductory video and the audio recording from it; and separately, photos and videos of you for promotional purposes.

My Introductory Video

The video I have sent/may send to AYA will contain my first name only, my country, town/city and my description of my hobbies, interests, and personality.

I agree to the following (please tick each one that you agree to):

- AYA may share the audio recording from my video with AYA's Local Coordinators on AYA's portal and private social media group, which are accessible only by AYA and the Local Coordinators. This is to enable the Local Coordinators to promote me to potential host families.
- AYA, AYA staff and the Local Coordinators may share the audio recording on AYA's portal which is accessible by potential unvetted host families; send it by email, text, and direct message to unvetted host families; and share it with them in person. This is to encourage host families to want to learn more about me [and AYA?] (and become vetted).
- AYA, AYA staff and the Local Coordinators may share the audio recording on their public and private social media groups. This is to promote me [and AYA?] to other potential host families.
- AYA may share the full video and my photos with the Local Coordinators and vetted families in the following ways: on AYA's portals which are accessible only by the Local Coordinators and vetted host families; on AYA's private social media group, which is accessible only by AYA and the Local Coordinators; by email, text, and direct message to vetted host families, and in person with them. This is to promote me to potential host families.

Publicity photos and videos

I understand that to promote the AYA program, AYA would like to use photos and/or videos taken of me during the program that I send to AYA or that I, my host family, or Local Coordinator posts on social media. I agree that AYA can publish and share such photos and videos on its website, in its brochures, and its social media posts worldwide for promotional purposes, indefinitely, unless I ask AYA to remove my photo(s) and/or video(s).

I agree that AYA may edit the photos and videos it uses as described above and need not credit me as the photographer.